



**School District of Clay County
Green Cove Springs, Florida**

**Teacher Training Center - Fleming Island High School
2233 Village Square Parkway**

**Hearings for Special Actions Regarding Students - 5:00 p.m.
REGULAR MEETING - 7:00 p.m.**

August 19, 2010 Regular Meeting

Invocation

Pledge of Allegiance

Call to Order (7:00 p.m.)

1. Attendance

Minutes:

Present were: Carol Vallencourt, District 1; Carol Studdard, District 2; Frank Farrell, District 4 and Lisa Graham, District 5. Superintendent Ben Wortham was also present.

Charles Van Zant, Jr., was not present due to military duty out of state.

Consent Agenda

Superintendent

2. C-1 Minutes of Workshop/Special Meeting - 7/8/10 and 7/12/10, Special Pupil Request/Disciplinary Hearings and Regular Meetings on 7/15/10 and Special Meeting on 7/26/2010

Attachment: Minutes-7-8-10
WorkshopSpecMtg.pdf

Attachment: Minutes-7-12-10 Workshop.pdf

Attachment: Minutes-7-15-10 SpecPupilReq.pdf

Attachment: Minutes-7-15-10

StuDiscipHearing.pdf (Confidential Item)

Attachment: Minutes-7-15-10 RegMeeting.pdf

Attachment: Minutes 7-26-10 SpecMeeting.pdf

Deputy Superintendent

3. C-2 Proposed Staff Allocation Changes 2010-2011

Attachment: Allocation Summary - Board Backup August 19, 2010.pdf

Human Resources

4. C-3 Internship Affiliation Agreement between The University of Scranton and the School District of Clay County

Attachment: Scranton Univ Internship Agreement.pdf

5. C-4 Human Resources Management Development Plan - Revision

Attachment: HRMD Plan revision 8-19-10.pdf

6. C-5 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 8-19-10.pdf

7. C-6 Advertise Amendments to CCSB Policy 6GX-10-2.26 Evaluations

Attachment: Amendment - 2.26 B and D - Evaluations.pdf

Instruction

8. C-7 Co-Enrollees for July 2010

Attachment: Co Enrollee List for July, 2010.pdf (Confidential Item)

9. C-8 Student Travel

Attachment: Student Travel.pdf

10. C-9 Comprehensive Interinstitutional Articulation Agreement 2010-2013

Attachment: Comprehensive Interinstitutional Artic. Agreement 2010-2013.pdf

11. C-10 Contract between the School Board of Clay County and the Clay County Sheriff's Office

Attachment: CCSO.pdf

12. C-11 Contract between the School Board of Clay County and the Green Cove Springs Police Department

Attachment: GCSPD SEAA.pdf

13. C-12 ESOL Handbook 2010-2011

Attachment: 2010-2011 ESOL Handbook Final.pdf

14. C-13 Library Media Policies and Procedures Manual

Attachment: dmc Policies and Procedures Revised August 2010.pdf

15. C-14 Textbook Inventory Report

Attachment: Textbook Report of Inventory Cover.pdf

Attachment: Textbook Report of Inventory 2009-10 for 8.10 mtg.pdf

16. C-15 Carlton Palms contract.

Attachment: CARLTON PALMS CONTRACT 10 11.pdf

17. C-16 School Health Services Manual

Attachment: Summary of Changes.pdf

Attachment: Chapter 1 INTRO.pdf

Attachment: Chapter 2 OVERVIEW.pdf

Attachment: Chapter 3 RECORD KEEPING.pdf

Attachment: Chapter 4 SCREENING.pdf

Attachment: Chapter 5 MEDICATIONS.pdf

Attachment: Chapter 6 COMM DISEASE.pdf

Attachment: Chapter 7 MED CONDITIONS.pdf

Attachment: Chapter 8 MED COMPLEX.pdf

18. C-17 Clarke Jacksonville Auditory/Oral Center Agreement.

Attachment: CLARKE SCHOOL AGREEMENT 10 11.pdf

Business Affairs

19. C-18 Write off Non-Sufficient Funds (NSF) Checks at Thunderbolt Elementary

20. C-19 Monthly Property Report - July, 2010 - Furniture/Equipment

Attachment: Furniture-Equipment Report-July, 10.pdf

21. C-20 Monthly Property Report - July, 2010 - AV Materials

Attachment: Audiovisual Report-July, 10.pdf

22. C-21 Monthly Property Report - July, 2010 - Software

Attachment: [Software Report-July, 10.pdf](#)

23. [C-22 Monthly Property Report - July, 2010 - Vehicles](#)

Attachment: [Vehicles Report-July, 10.pdf](#)

24. [C-23 Deletion of Certain Items Report - August, 2010](#)

Attachment: [Deletion Report-August, 10.pdf](#)

Attachment: [Deletion Report \(Attachments\)-
August, 10.pdf](#)

25. [C-24 Warrants & Vouchers for JULY, 2010](#)

Attachment: [Warrants and Vouchers July,
2010.pdf](#)

26. [C-25 Bid Renewals August 2010](#)

Support Services

27. [C-26 Final Completion of Clay High School Building 4
Re-Roof](#)

Attachment: [CHS Bldg 4 Roof Over Final
Completion.pdf](#)

28. [C-27 Pre-Qualification of Contractors](#)

Attachment: [Contractor List 8,19,10.pdf](#)

29. [C-28 Lakeside Junior High School Gym Roof-Over
Contract Amendment](#)

Attachment: [Contract Amendment LJH.pdf](#)

30. [C-29 Orange Park Junior High School Gym Roof-Over
Contract Amendment](#)

Attachment: [Contract Amendment OPJ.pdf](#)

31. [C-30 Wilkinson Junior High School Gym Roof-Over
Contract Amendment](#)

Attachment: [Contract Amendment WJH.pdf](#)

32. [C-31 Deductive Change Order #1 for Lakeside Junior
High School Gym Roof-Over](#)

Attachment: [CO 1 LJH Liq Damages.pdf](#)

33. [C-32 Deductive Change Order #1 for Orange Park
Junior High School Gym Roof-Over](#)

Attachment: [CO 1 OPJ Liq Damages.pdf](#)

34. C-33 Deductive Change Order #1 for Wilkinson Junior High School Gym Roof-Over

Attachment: CO 1 WJH Liq Damages.pdf

35. C-34 Additive Change Order #1 for Tynes Elementary School Buildings 1 & 2 HVAC Replacement

Attachment: CO 1 TES.pdf

36. C-35 Additive Change Order #1 for Clay High School Building 5 HVAC Replacement

Attachment: CO 1 CHS B5.pdf

37. C-36 Additive Change Order #1 for Orange Park Elementary Building 7 Restroom Renovation

Attachment: CO 1 OPE Restrm Renovation.pdf

38. C-37 Additive Change Order #2 for Middleburg High School Lighting and Ceiling Replacement

Attachment: CO 2 MBHS Lighting & Ceiling Replacement.pdf

39. C-38 Additive Change Order #1 for Keystone Heights Elementary School New Administration Building

Attachment: CO 1 KHE Admin.pdf

40. C-39 Additive Change Order #3 for Wilkinson Elementary School Buildings 1, 2, 3, 4, 5, 20 and 21 Re-Roof

Attachment: CO # WES Reroof.pdf

41. C-40 Additive Change Order #2 for Clay High School Buildings 1, 2, & 3 Electric Panels Replacement

Attachment: CO 2 CHS Bldgs 1,2,3 Electric Panels Replacement.pdf

42. C-41 Additive Change Order #1 for Ridgeview Elementary School Building 2 HVAC Replacement

Attachment: CO 1 RVE B2.pdf

43. C-42 Additive Change Order #2 for Clay High School Building 4 Re-Roof

Attachment: CO 2 CHS Bldg 4 Re Roof.pdf

44. C-43 Additive Change Order #6 for Middleburg Elementary School Classroom Addition

Attachment: CO 6 MBE.pdf

45. C-44 Additive Change Order #3 for Clay High School Building 1 Duct Board Replacement (Phase IV)

Attachment: CO 3 CHS Bldg 1 Duct Board Replacement.pdf

46. C-45 Additive Change Order #2 for Orange Park High School Fire Alarm Replacement

Attachment: CO 2 OPHS Fire Alarm Replacement.pdf

47. C-46 Additive Change Order #17 for OakLeaf High School

Attachment: CO 17 OHS.pdf

48. C-47 Additive Change Order #2 for S. Bryan Jennings Elementary School Buildings 4-9 Re-Roof

Attachment: CO 2 SBJ.pdf

49. C-48 Clay High School Building 4 Re-Roof Contract Amendment

Attachment: CHS Bldg 4 Re Roof Contract Amendment.pdf

50. C-49 County-Wide Architect Contract Award

51. C-50 Substantial Completion of Clay High School Buildings 1, 2, & 3 Electric Panels Replacement

Attachment: CHS Electric Panels Replacement Substantial Completion.pdf

52. C-51 Substantial Completion of Wilkinson Junior High School Locker Bay Re-Roof

Attachment: WJH Locker Bay Re-Roof Substantial Completion.pdf

53. C-52 Substantial Completion of S. Bryan Jennings Elementary School Buildings 4-9 Re-Roof

Attachment: Sub Completion SBJ.pdf

54. C-53 Substantial Completion of Wilkinson Elementary School Buildings 1, 2, 3, 4, 5, 20 and 21 Re-Roof

Attachment: Sub Completion WES.pdf

55. C-54 Substantial Completion of Clay Hill Elementary School Building 2 HVAC Replacement

Attachment: Sub Completion CHE.pdf

56. C-55 Substantial Completion of Clay High School Building 5 HVAC Replacement

Attachment: Sub Completion CHS.pdf

57. C-56 Substantial Completion of Ridgeview Elementary School Building 2 HVAC Replacement

Attachment: Sub Completion RVE.pdf

58. C-57 Substantial Completion of Middleburg Elementary School Classroom Addition

Attachment: Sub Completion MBE.pdf

Adoption of Consent Agenda

59. Adoption of all remaining Consent Items

Motions:

Approve the Consent Item as presented. - PASS

Vote Results

Motion: Frank Farrell

Second: Carol Studdard

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles Van Zant, Jr. - Not Present

Recognitions and Awards (None)

Scheduled Citizen Requests

60. Child Lures Prevention Programs - Kim Hurse

Minutes:

Kim Hurse and Mike Williams presented the program and requested a preview of this program prior to the next Board meeting.

Judy Holland, former Youth Resource Officer, spoke on behalf of the program.

61. Project SOS - Pam Malarky

Minutes: Mrs. Malarky gave a report on the Project SOS Program.

62. School Board Representation - Leslie Dougher

Minutes:

Mrs. Leslie Dougher spoke regarding the issue of representation of the School Board in Mr. Charles Van Zant's absence, due to military duty. Stephanie Van Zant, Bill Garrison and Gavin Rollins also spoke to this issue.

Bruce Bickner, School Board Attorney, explained the process for requesting a Leave of Absence from the Governor's office, for elected officials.

Mr. Farrell read a draft of a letter to be sent to the Governor from the School Board regarding the urgency in filling Mr. Van Zant's vacant seat. The School Board voted to have the letter sent. Mr. Bicker will have the letter ready for signatures by noon on Friday, August 20th.

Motions:

Request letter be sent to the Governor from the School Board regarding the urgency of filling Charles Van Zant's vacant seat. - PASS

Vote Results

Motion: Frank Farrell

Second: Carol Vallencourt

Lisa Graham	- Aye
Carol Studdard	- Aye
Charles Van Zant, Jr.	- Not Present
Frank Farrell	- Aye
Carol Vallencourt	- Aye

Presenters (None)

Discussion Agenda

Superintendent

63. Boys Scouts of America Resolution

Attachment: [BSA Resolution.pdf](#)

Minutes:

A resolution was read by Board Chairman Lisa Graham and approved by the Board congratulating the Boys Scouts of America and the Black Creek Council on the 100th anniversary of scouting. The resolution was presented to the scouts.

Motions:

Present Resolution on 100th Anniversary of Scouting - PASS

Vote Results

Motion: Carol Studdard

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles Van Zant, Jr. - Not Present

Human Resources

64. Division of Human Resources - Special Actions

Attachment: HR Special Action 8-19-10.pdf (Confidential Item)

Minutes:

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Carol Studdard

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles Van Zant, Jr.

- Not
Present

Instruction

65. Public Hearing to approve as advertised, amendments to 2010-2011 Student Progression Plan

Attachment: Student Progression Plan-2010-11-Updates.pdf

Minutes:

Due to major changes in the Student Progression Plan, this item has been postponed until the next School Board Meeting, date certain September 16, 2010.

Motions:

Postpone this item until the September 16th Board meeting. - PASS

Vote Results

Motion: Carol Studdard

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charles Van Zant, Jr. - Not
Present

Motion Minutes:

Support Services

66. Review Tentative 2010/11-2014/15 Educational Facilities Plan

Attachment: EFP 2010-11.pdf

Attachment: Work Plan 2010.pdf

Minutes:

Mr. Elliott informed the Board that the two reserve dates (August 26th and September 9th) for review of the Educational Facilities Plan, have been cancelled. Approval of the final plan will be sought at the September 16, 2010 Regular Board Meeting, just prior to the

approval of the final budget.

Mr. Elliott reported that the final Capital Outlay - PECO New Construction funding information had been received. The 5-year projection indicates a loss of over \$4 million, which will affect projects already in the Plan.

Mr. Jim Connell reviewed the 2010-11 - 2014-15 Educational Facilities Plan for the Board. The facilities plan outlines planned improvements, expansions and new construction. Tom Moore, Chief Information Officer addressed the issue of technology.

Presentations from the Audience

67. Speaker

Minutes: Liz Crane, CCEA, spoke on the Class Size Amendment

Superintendent Requests

68. Comments

Minutes:

1. The Superintendent commended the district for continuing to do more and more with less and less. He also expressed appreciation to the schools for the exceptionally smooth opening of the 2010-2011 school year. Mr. Wortham also encouraged continuation of support for the .25 mill levy on the November ballot.

2. Information was provided regarding an addition to the pending Florida School Board Association's involvement in the Class Size Amendment lawsuit. This addition to the suit will challenge the state's decision to allow an exemption for charter schools from meeting the class size amendment requirements that public schools must meet. It was recommended, by the School Board Attorney, that the CCSB should pursue joining this lawsuit at a cost of \$1500. The Board approved the recommendation.

3. The Superintendent announced the dedication of OakLeaf High School on Sunday, September 12, 2010 at 3:00 p.m.

Motions:

Approve Clay County School Board participation in the FSBA lawsuit regarding Class Size Amendment exemptions for charter schools, at a - PASS

cost of \$1500.

Vote Results

Motion: Frank Farrell

Second: Carol Vallencourt

Frank Farrell	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charles Van Zant, Jr.	- Not Present

School Board's Requests

69. Comments

Minutes:

Board Chairman Lisa Graham expressed her thanks to all divisions and departments for the smooth opening of Clay County schools this year. Mr. Farrell and Mrs. Vallencourt added their appreciation.

Mrs. Studdard acknowledged the School Board for receiving the distinction of Board Certification at the June, 2010 conference in Tampa. Carol Vallencourt certified since December, 1992; Lisa Graham certified since December, 1993; Carol Studdard certified since December, 1994; and Frank Farrell certified June, 2010.

Mr. Farrell announced that he will be attending the FSBA Board of Directors meeting in Orlando, Florida September 9-10, 2010.

Attorney's Requests (None)

Adjournment (9:30 p.m.)

Superintendent

Chairman